

## Job Description

Common Ground Group Worker

Hours: 2 days per week/ 14 hours per week

Contract: Fixed term 18 months (with a view to making this a permanent role)

Start date: June/ July 2023

Salary: £8,800 (based on FTE £22,000)

Reports to: Common Ground Project Manager

## Background Information

Common Ground is a social and creative space dedicated to bringing together people who are refugees and those going through the asylum process. The project is designed to provide a safe, social environment to break isolation, increase connectivity and support and build collaborations among individuals, the wider community and creative arts. It is funded by the Scottish Government's "New Scots" fund, Paul Hamlyn Foundation and the UK Shared Prosperity Fund/ Glasgow City Council.

Please visit <https://www.cca-glasgow.com/projects/common-ground> for more information.

Common Ground was established in 2022, with its own dedicated space and programme of work taking shape over the past 12 months. As the programme of work expands and the space becomes more in demand, we have been able to secure additional funding to bring in additional team members to support and help shape the future direction.

## Responsibilities:

- The post-holder will support community members on an individual and group basis to develop activities, access opportunities and increase participation in line with individual needs and interests.
- Provide practical support to community members during drop-in days and other activities.
- Working closely with participants to evaluate activities and groupwork.
- Working individually and as part of the Common Ground team, the post holder will support the widening of Common Ground's network, strengthen community and stakeholder relations and contribute to the overall safe, welcoming and creative environment of the project.
- Working with the Manager and Project Coordinator, the post-holder will support the planning and hosting of any activities, events and sessions.
- Encourage and support participants to engage in community activities, and work towards integration and independence.

**Communication:**

- Attend weekly Common Ground project meetings and support the Manager and Project Coordinator in planning, coordinating and hosting activities and events.
- Communicate information clearly to community members and participants through the use of interpreters, where required.

**Other:**

- Work with the Manager and Project Coordinator on any other relevant activities and initiatives.
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- Represent CCA and Common Ground as required.

**Requirements:**

- Experience of working directly with refugees in a supportive and creative setting.
- Knowledge and understanding of the needs and experiences of refugees and people newly arrived in the UK.
- Experience of working with people from different cultures and backgrounds and an understanding of cultural diversity and equal opportunities.
- Proven track record of groupwork design, development and facilitation.
- Experience in delivering training and awareness sessions to a range of different audiences.
- Ability to work with community members to develop their own ideas for activities in relation to particular needs and interests.
- Excellent communication skills (both oral and written), with the ability to communicate with a wide and diverse range of people, including the general public, organisations, creatives and other stakeholders.
- Excellent IT skills (email, word-processing, database, and spreadsheet).
- Ability to speak an additional language relevant to refugee communities we work with (i.e. Arabic, Farsi, French, Pashtu, Kurdish Sorani, Tigrinya)
- Ability to work well with internal and external colleagues, collaboratively and in a team-oriented way.
- Commitment to high standards of customer care.
- A positive and enthusiastic self-starter, with an empathetic and compassionate outlook, whilst being able to maintain professional boundaries with those you work with.
- Ability to handle difficult situations calmly and sensitively.
- Ability to efficiently manage a heavy workload and prioritise as appropriate to meet targets and deadlines.

- Commitment to some evening and weekend working.